

ACADEMY OF OUR LADY OF PEACE

2009 SUMMER SESSION

REGISTRATION FORM

Priority Filing Period: April 8 – May 12, 2009

Late fees applied after May 12, 2009

Class space is on first come, first served basis.

Use **one registration form per student.** (Photocopy for extras)

Student Name _____ Birth date _____ Age _____ Grade, Fall of '09 _____

Complete Home Address _____

City _____ State _____

Zip _____

Home Phone (include area code): _____ Cell Phone (include area code): _____

Father's Name: _____ Business Phone: _____

Mother's Name: _____ Business Phone: _____

| Class # | Class Title | Registration Status (please check appropriate box) | | Fee |
|--|-------------|--|---|----------------|
| | | <input type="checkbox"/> 1 st time registration | <input type="checkbox"/> Refreshment registration | |
| | | <input type="checkbox"/> 1 st time registration | <input type="checkbox"/> Refreshment registration | \$ _____ |
| | | <input type="checkbox"/> 1 st time registration | <input type="checkbox"/> Refreshment registration | \$ _____ |
| Administrative fee (non-refundable): | | | | \$30.00 |
| TOTAL | | | | \$ _____ |
| Late fee (if submitted after May 12, 2009) | | | | \$50.00 |
| Full tuition must accompany this form. Make check payable to: Academy of Our Lady of Peace | | | | TOTAL \$ _____ |

I hereby authorize the Academy of Our Lady of Peace Summer Session 2009 to act for me in any emergency requiring medical attention, and I hereby waive and release the Academy of Our Lady of Peace from any and all liability for any injuries or illnesses incurred while at Summer Session 2009. In addition, I agree that the Academy of Our Lady of Peace shall have the privilege and right to use photographs in which my child may appear for advertising and promotional purposes.

Signature of Parent or Guardian _____

Date _____

FOR OFFICE USE ONLY:

Date application received: _____

Time: _____

Enrollment completed

Class closed; registration returned

Registration received by

Registration completed



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CLASSES: Personal attention will be the hallmark of the summer classes. Each class has a limited amount of space and will be kept small. Regular reports on student progress will be sent home with the students. The focus on one or two subjects will enable students to learn in a comfortable and supportive atmosphere.

FEES: Class fees include books, materials, field trips and laboratory expenses. There is also a non-refundable \$30 administrative fee. Full payment is due at the time of enrollment.

LATE FEE: Applications received after May 12 will be charged a \$50 late fee, and students will be placed only if there is room in the classes.

REGISTRATION: Registration forms are to be turned in to the Front Office; places will be taken on a first come, first served basis.

CANCELLATION POLICY: All courses are offered subject to a minimum of 20 students. A 100 percent refund, including the administrative fee will be made for withdrawals due to canceled classes. We will announce the cancellation of under-enrolled classes on Friday, May 15, 2009.

WITHDRAWAL OR DISMISSAL: A non-refundable \$30 administrative fee is required for registration. Students who withdraw up to the first 5 days of class will be granted a 50% refund on tuition payments. Withdrawal after 5 days of class will result in the forfeiture of all tuition refunds.

ATTIRE: Formal uniforms are not required. Shorts of a length suitable for school may be worn, but no flip flops, backless shoes, or tank tops, please. If in doubt, wear capri length or long pants.

CALENDAR: Please consult the class listing for their dates and times.

ABSENCES: All absences should be reported to the Office before 9:00 a.m. of the day missed. Parents or guardians will be contacted in case of an absence if the school has not received notification by 9:00am for all classes except those starting at 10:15am . Absences for those classes must be called in by 11:00am. Tardiness is disruptive and discouraged. *A student will be dropped from a course after missing more than two days. No credit will be given for any work done during the course once a student is dropped.*

GUIDELINES FOR STUDENT ENROLLMENT IN SUMMER SESSION CLASSES

Learning specialists and cognitive statisticians tell us that students who do not actively use their brains on a consistent basis over the summer months can lose between 50 - 70% of what they learned the previous year! Completing one's assigned summer reading assignments, reading on your own titles of a diverse and challenging nature, and taking summer classes are all excellent ways to keep your mind growing, alert and operating at its maximum potential.

Enrolling in summer classes can be a particularly enriching activity that carries with it a variety of academic benefits:

- * You can earn extra units to be applied either to high school graduation or college entrance;
- * You can refresh a grade that is not college applicable, i.e. below a "C" in academic value, either on the OLP campus next fall or at a Junior College if you will have completed the 10th grade by June, 2009;
- * You can increase your skills in a special area, e.g. reading comprehension, that will support your academic growth throughout your life, even if it does not carry units of study.
- * You can study something you have always wanted to learn but had insufficient time in your regular schedule to do so, e.g. art, music, fitness, or photography;
- * You can experience life on a college campus by enrolling at a Junior College or in a college-sponsored leadership or research program.

Academic units earned in each of these circumstances, however, does differ. Students should consider their academic goals and needs prior to enrolling in summer programs and carefully observe all policies regarding earning and reporting of grades.

If you enroll in a summer class at AOLP:

The policy is different if you took the class before than it is if you are taking the class for the first time.

1. If it is a **new class** for you, the grade you earned will be placed on your AOLP transcript. You must, however, earn a "C" or above for it to transfer to your transcript. Semester classes earn 5 units of credit; year classes earn 10 units of credit. Classes you might consider at AOLP are lab science courses, art courses, and social studies courses. (See your 2009 *Curriculum Guide*.)
2. If you took the class in either the fall or spring semester prior the beginning of the summer session, and if you earned a "D" or an "F," you will need to **repeat** it. If the class is Algebra IA, Algebra I, Spanish I, French I, or a required English class, you must follow the department's own policy regarding repeat classes and/or tutoring. Some of these will be offered at AOLP: others will need to be completed with a tutor or online course approved by AOLP.

If you enroll in an off campus class:

Not all schools offer summer courses for high school students. You have a greater chance of finding one if you contact another Catholic high school in San Diego or if you study the offerings of a Junior College near your home. To enroll at a Junior College, though, you must have completed the 10th grade and file your transcript no later than the end of 1st quarter of the fall semester. Remember though that only courses not required by name on the AOLP campus may be taken elsewhere.

If you want to repeat or refresh a class that you already took one time before:

To qualify for refreshing a class grade, i.e. replacing your first grade with a higher one, you must have earned a "D" in it the first time. "Ds" are considered passing in the state of California, but do not fulfill most college admission requirements. "Cs" do not qualify as refreshable grades. To invoke the refresh policy, however, you must:

- (a) Enroll in the same class at AOLP in either the fall or spring semester;
- (b) Earn at least a "C" or above the 2nd time;
- (c) Take an extra class either the summer before or the summer afterwards to earn an additional 5 units of credit since repeated classes earn no new academic credits.

If you earn an "F" in any class:

- (a) The "F" remains on your transcript;
- (b) You must repeat the class if it is required for graduation;
- (c) You must take an extra class in the summer to earn an additional 5 units of academic credit;
- (d) Your transcript will record that you repeated the class if you earn at least a "C" but this grade will only be averaged into the rest of your credits. It will not replace or refresh the original "F." Keep in mind, however, that one semester (5 units) averaged into one's cumulative grade record represents only 2% of the total units you will earn prior to graduation. It will help make you graduation-eligible and college-eligible, but it will not significantly change your grade point average. It is generally assumed that students who are college bound do not fail classes.

Some commonly asked questions regarding units of academic credit:

Q: Can I take a class at a Junior College and not report it to OLP?

A: Yes. In fact, this is better to do if you do not need the class for high school graduation. This way, you will begin your college experience with some college courses already completed. Just send both your AOLP transcript and your Junior College transcript to all the colleges to which you apply. The colleges will calculate it all together.

Q: If I earn a "C" in a class, can I take it again and aim for an "A" or "B"?

A: No. A "C" is passing and is acceptable for college admissions. If you select this area for your college major, you will probably take it again anyway.

Q: How many times can I repeat a class and have it count for credit at AOLP?

A: Only once. If you cannot pass it twice, you probably lack some critical study skills needed in a college preparatory environment. Learn and practice better study techniques.

Q: Can I repeat a class in my junior or senior year that I took the first time in my freshman year?

A: No. Classes must be re-taken, if they qualify, within 12 months of the first time.

Q: Can I take two years of a subject area at AOLP (e.g. Spanish), take the 3rd year at a Junior College, and then take the 4th year at AOLP?

A: No. Once you stop a sequence of classes, you cannot return to it. It would be better to take both your 3rd and 4th year at a Junior College, but only if you have a strong reason for leaving it in the first place. You will probably have to explain why you did this when you apply to colleges.